

**Sample Ordinance to Appoint Alternate  
Members for Board of Review**

Whereas, sec. 70.47(6m)(c) authorizes the appointment of alternate members to serve on the board of review when standing members are removed from individual cases;

Now Therefore the Town/Village Board of \_\_\_\_\_,  
\_\_\_\_\_ County does ordain as follows:

1. ADOPTION.

Pursuant to Section 70.47 (6m)(c) and Sec. 70.46 (1) of Wis. Statutes the town/village board hereby provides for the appointment of alternates to serve on the town/village board of review in the event a standing board member of the board of review is removed or unable to serve for any reason.

2. APPOINTMENTS

The following electors of the town/village of \_\_\_\_\_ are hereby named as alternates in the order indicated to serve as alternate board of review members:

Alternate 1: \_\_\_\_\_

Alternate 2: \_\_\_\_\_

Alternate 3: \_\_\_\_\_

Alternate 4: \_\_\_\_\_

Alternate 5: \_\_\_\_\_

*{The town/village board may name as many alternates as they deem necessary to meet the statutory requirement that no less than three board of review members are needed to make a final determination of an objection to the property assessment.}*

3. EFFECTIVE DATE.

The appointments made in this ordinance are for the Year 201\_\_ Board of Review proceedings *{option: and succeeding years until such appointments are rescinded by action of the town/village board}* and effective upon posting as provided by law.

Passed on the \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_

By the Town/Village Board of the Town/Village of \_\_\_\_\_

\_\_\_\_\_  
Town Chairperson/Village President

Attested by  
\_\_\_\_\_  
Town/Village Clerk