



Nine Locations

Town Officials Workshops May 2017

Nine opportunities to learn about what's important to town officials in Wisconsin

NEW OFFICIALS

- 8:00-8:25 Registration
- 8:25-8:30 Welcome and Introductions
- 8:30-10:30 Powers and Duties of Town Officials
Carol Nawrocki/Rick Manthe
- 10:30-10:40 BREAK
- 10:40-12:00 Fundamentals of Town Road Funding and Operations - *Ben Jordan*
- 12:00-12:45 LUNCH
- 12:45-1:35 Open Meetings Law & Effective Meetings - *Dan Hill*
- 1:35-1:45 BREAK
- 1:45-2:35 Budget and Finance Basics - *Yunji Kim*
- 2:35-3:25 Ethics and Conflicts of Interest - *Philip Freeburg*

CONTINUING OFFICIALS

- 8:00-8:25 Registration
- 8:25-8:30 Welcome and Introductions
- 8:30-10:30 Advanced Topics in Town Road Operations
Ben Jordan
- 10:30-10:40 BREAK
- 10:40-12:00 Hot Topics, Budget Update, Cracker Barrel
Carol Nawrocki/Rick Manthe
- 12:00-12:45 LUNCH
- 12:45-1:35 Enforcement of Ordinances - *Philip Freeburg*
- 1:35-1:45 BREAK
- 1:45-2:35 Closed Sessions and Advanced Open Meetings Law Questions - *Dan Hill*
- 2:35-3:25 Conflict Management - *Mike Koles*

Registration: Make check payable to Wisconsin Towns Association and mail to:

Wisconsin Towns Association
W7686 County Rd MMM
Shawano, WI 54166
Fax: (715) 524-3917

For further workshop information call the UW-Extension Local Government Center at

Name _____
 Town _____ County _____
 Position/Officer _____
 Address _____
 City/State _____ ZIP _____
 Telephone _____
 Email _____

Although you can choose between the topics during the day, please indicate where you will spend most of your time.

- New Officials
- Continuing Officials

I plan to attend the following workshop:

- Tues., May 2: Tomah - *Cranberry Country Lodge*
- Wed., May 3: Mineral Point - *Quality Inn*
- Thurs., May 4: DeForest - *North Star Conference Center*

- Tues., May 9: Rice Lake - *Wis. Indianhead Tech. College*
- Wed., May 10: Cable - *Lakewoods Resort*
- Thurs., May 11: Minocqua - *AmericInn/Reulands*

- Tues., May 16: Green Bay - *The Meadows*
- Wed., May 17: Wisconsin Rapids - *Hotel Mead*
- Thurs., May 18: Eau Claire - *Sleep Inn & Suites*

- Materials only (\$30 per packet)

FEE: \$65 early registration fee (when payment is received seven days in advance of workshop date)
 \$75 late registration and walk-ins

A full refund will be made if notice of cancellation is received in writing or by fax seven days prior to the workshop.

No-shows will not receive a refund, but materials will be sent.



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Towns Association



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INFORMATION CENTER



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